

IMPORTANT NOTICE FOR ALL BUSINESS RATES PAYERS

There is a company currently working in this area purporting to be acting on behalf of Chelmsford Borough Council and offering to save you money on your business rates on payment of a fee. **Please be aware that these people have no connection with Chelmsford Borough Council and have not been engaged to act for us**

Ratepayers do not have to be represented in discussions about their rateable value or their rates bill. Appeals against rateable values can be made free of charge quickly and easily via the Valuation Office Agency website (www.voa.gov.uk). However, ratepayers who do wish to be represented should be aware that members of the Royal Institution of Chartered Surveyors (RICS – website www.rics.org.uk) and the Institute of Revenues, Rating and Valuation (IRRV – website www.irrv.org.uk) are qualified and are regulated by rules of professional conduct designed to protect the public from misconduct. Before you employ a rating advisor you should check that they have the necessary knowledge and expertise, as well as appropriate indemnity insurance. **Take great care and, if necessary, seek further advice before entering into any contract.**

For further information or advice you can also call Chelmsford Borough Council Business Rates Section on 01245 606709.

14 September 2007